

Cuyahoga Valley National Park Volunteer Program

Building a Community of Park Stewards



Conservancy for Cuyahoga Valley National Park

Internship Opportunity

Position Title:	Centennial Communications and Event Assistant
Dates of Internship:	Late August through December. Start date and end date flexible.
Hours:	Part time, 15-20 hours/week within the workweek, Monday-Friday, 9am-5pm. Some weekends, evenings, and holidays expected.
Location:	Conservancy for Cuyahoga Valley National Park's Hines Hill Campus located at 1403 W. Hine Hill Road, Peninsula OH, 44264
Duties:	We seek a dedicated intern with a passion for Cuyahoga Valley National Park and a strong marketing and communication skills needed to assist the Conservancy's communication strategy around the National Park Service's Centennial in 2016. The goals of the marketing program are to engage new audiences, empower people to connect to CVNP and enlist influencers and elevate supporters. The Conservancy plans to support this effort that helps increase CVNP and the Conservancy's brands on multiple levels, help increase financial support of the Conservancy and CVNP programs and projects, and strengthen media relations outreach.
Skills Required:	For this internship role we're looking for a creative, enthusiastic person to join our small and dynamic team to assist with events, research, communications, outreach and general project support related to the work the Conservancy will be doing in partnership with CVNP to promotion the National Park Service's centennial. With an eye for detail, you will be comfortable with writing for a public audience, communicating effectively with diverse audiences, helping to organize events, and helping to pitch in with whatever needs doing.
Requirements:	Applicants must complete a National Park Service Volunteer-in-Parks Agreement and may be subject to a background investigation. U.S. citizenship, valid driver's license, and reliable transportation required. Local candidates only.
Salary/Benefits:	No stipend available. Student may obtain internship credit with university upon approval of academic advisor. Interns are eligible for injury compensation and tort claims the same as federal employees and are considered to be federal employees for those purposes only.
Outcomes:	This is an opportunity for you to see first-hand the workings of a medium sized, vibrant non-profit. This role offers someone with initiative the possibility to be creative and make a personal impact, as well as supporting the project as a whole. In doing so you will gain an understanding of working in the non-profit sector and learn more about the many varied aspects of Cuyahoga Valley National Park.
How to Apply:	Send résumé and cover letter to apply@forcvnp.org with the position title as subject line.

